

The regular meeting of the Peru Town Board was held on Thursday, December 28, 2023 at the Peru Town Hall. Those present were Mr. Brandy McDonald Supervisor; Mr. James Douglass, Deputy Supervisor; Mr. Melvin Irwin, Councilman; Mr. Richard Barber; Councilman; Mr. Kregg Bruno, Councilman (Excused) and Mrs. Dianne Miller, Town Clerk. Also present were Mr. Courtney Tetrault, Water/Sewer Superintendent-(10:06 AM arrival); Mr. Michael Farrell, Highway Superintendent; Mr. Bob Guynup, Zoning Officer; Ms. Pamela Barber, Confidential Secretary to the Board, Mr. Matthew Favro, Town Attorney(Excused) Mr. T'Chaka Sikelianos, Dog Control Officer(Excused) and Mrs. Kristin Marino, Recreation Director (Excused) .

The meeting was called to order at 10:00 AM by Mr. McDonald with the Pledge of Allegiance.

Motion by Mr. Douglass seconded by Mr. Irwin to accept Regular Meeting minutes held December 11, 2023.

Ayes 4 Noes 0

Motion Carried

Community Input
NONE

Set Date of the Organizational Meeting 2024 on January 8 at 5 PM

Motion by Mr. Irwin seconded by Mr. Douglass to set date for Organizational Meeting of 2024 at January 8th at 5PM.

Ayes 4 Noes 0

Approve Regular Meeting Schedule of 2024

Motion by Mr. Douglass seconded by Mr. Barber to approve Regular Meeting Schedule of 2024

Ayes 4 Noes 0

2024 REGULAR TOWN BOARD MEETING SCHEDULE

Monday	January 8, 2024	6:00 PM
Thursday	January 25, 2024	6:00 PM
Monday	February 5, 2024	6:00 PM
Tuesday	February 20, 2024	6:00 PM
Monday	March 11, 2024	6:00 PM
Monday	March 25, 2024	6:00 PM
Monday	April 8, 2024	6:00 PM
Monday	April 22, 2024	6:00 PM
Monday	May 13, 2024	6:00 PM
Wednesday	May 29, 2024	6:00 PM
Monday	June 10, 2024	6:00 PM
Monday	June 24, 2024	6:00 PM
Thursday	July 11, 2024	6:00 PM
Monday	July 29, 2024	6:00 PM
Monday	August 12, 2024	6:00 PM
Monday	August 26, 2024	6:00 PM
Monday	September 9, 2024	6:00 PM
Monday	September 23, 2024	6:00 PM
Thursday	October 10, 2024	6:00 PM
Monday	October 28, 2024	6:00 PM
Tuesday	November 12, 2024	6:00 PM
Monday	November 25, 2024	6:00 PM
Monday	December 9, 2024	6:00 PM
Monday	December 30, 2024	10:00 AM

A RESOLUTION TO AUTHORIZE ENGINEERING VENTURES TO PREPARE BID SPECIFICATIONS AND ADVERTISE FOR RECEIPTS OF BID ON JANUARY 29, 2024 AT 10 AM FOR THE PROJECT KNOWN AS “COOK RD. CULVERT PROJECT”.

Motion: Mr. Barber

Second: Mr. Irwin

WHEREAS, to authorize Engineering Ventures to prepare bid specifications and advertise for receipts of bid once complete, for the project known as “Cook Rd. Culvert Project”.

WHEREAS, Bid specifications, timing, and authorization, will be in accordance with any or all applicable funding agency requirements,

WHEREAS, bids shall be received until 10:am on January 29th, 2024 at which time they will be opened, THEREFORE, BE IT

RESOLVED, said proposed authorization is approved as per requirements to be released.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-2

A RESOLUTION APPROVING THE REAPPOINTMENT OF RICHARD WILLIAMS TO THE TOWN OF PERU PLANNING BOARD AS CHAIRMAN.

MOTION: Mr. Douglass

SECOND: Mr. Irwin

WHEREAS, at a meeting held on December 13, 2023, The Peru Town Planning Board has recommended that Richard Williams be reappointed to fill the Town Planning Board Chairman seat to begin January 1, 2024 through December 31, 2024.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Planning Board and reappoints Richard Williams to complete the term of the Chairman for the one year period of January 1, 2024 through December 31, 2024.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-3

A RESOLUTION APPROVING THE REAPPOINTMENT OF RYAN DAVIES TO THE TOWN OF PERU PLANNING BOARD AND THE AS VICE CHAIRMAN.

MOTION: Mr. Barber

SECOND: Mr. Douglass

WHEREAS, at a meeting held on December 13, 2023, the Peru Town Planning Board has recommended that Ryan Davies be reappointed to fill the Town Planning Board Vice Chairman seat to begin January 1, 2024 through December 31, 2024.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Planning Board and reappoints Ryan Davies to complete the term of the Vice Chairman for the one year period of January 1, 2024 through December 31, 2024.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-4

A RESOLUTION APPROVING THE REAPPOINTMENT OF JAMES FALVO TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS CHAIRMAN.

MOTION: Mr. Douglass

SECOND: Mr. Irwin

WHEREAS, at a meeting held on December 20, 2023, the Peru Town Zoning Board of Appeals has recommended that James Falvo be reappointed to fill the Town Zoning Board of Appeals Chairman seat to begin January 1, 2024 through December 31, 2024.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints James Falvo to complete the term of the Chairman for the one year period of January 1, 2024 through December 31, 2024.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-5

A RESOLUTION APPROVING THE REAPPOINTMENT OF SEAN LUKAS TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS VICE CHAIRMAN.

MOTION: Mr. Barber

SECOND: Mr. Irwin

WHEREAS, at a meeting held on December 20, 2023, the Peru Town Zoning Board of Appeals has recommended that Sean Lukas be reappointed to fill the Town Zoning Board of Appeals Vice Chairman seat to begin January 1, 2024 through December 31, 2024.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints Sean Lukas to complete the term of the Vice Chairman for the one year period of January 1, 2024 through December 31, 2024.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-6

A RESOLUTION APPROVING THE APPOINTMENTS OF JUDY AKEY AS DEPUTY TOWN CLERK #1; PAMELA BARBER AS DEPUTY TOWN CLERK #2 AND CHRISTINE CRAWFORD AS DEPUTY TOWN CLERK #3 FOR BETTER COVERAGE FOR THE SERVICES TO THE TOWN RESIDENTS.

MOTION: Mr. Barber

SECOND: Mr. Douglass

WHEREAS, in a letter dated December 27, 2023 received from Dianne Miller, Town Clerk, she has recommended that Peru Town Board approves the appointments of Judy Akey as Deputy Town Clerk #1; Pamela Barber as Deputy Town Clerk #2; and Christine Crawford as Deputy Town Clerk #3 to begin January 1, 2024 through December 31, 2024.

WHEREAS, Judy Akey as First Deputy will receive \$1,200.00 per year; Pamela Barber and Christine Crawford as Second and Third Deputies will each receive \$450.00 each per year.

THEREFORE, BE IT

RESOLVED, the Peru Town Board agrees with the recommendation of the Town Clerk, Dianne Miller to approve the appointments of Judy Akey as Deputy Town Clerk #1; Pamela Barber as Deputy Town Clerk #2; and Christine Crawford as Deputy Town Clerk #3 to begin January 1, 2024 through December 31, 2024 for better coverage for the Town Clerk services to the residents of Peru.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-7

A RESOLUTION AUTHORIZING TRANSFER OF TOWN GENERAL FUNDS

MOTION: Mr. Douglass

SECOND: Mr. Irwin

WHEREAS, In order to meet the financial needs for the management of **the Town General Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, the outstanding positive balances in the General Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached twenty-one (21) transfers in the total amount of **\$82,585.68** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-8

A RESOLUTION AUTHORIZING TRANSFER OF TOWN SEWER FUNDS

Motion: Mr. Barber

Second: Mr. Irwin

WHEREAS, In order to meet the financial needs for the management of **the Town Sewer Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, the outstanding positive balances in the Sewer Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached five (5) transfers in the total amount of **\$3,934.29** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.18-9

A RESOLUTION AUTHORIZING TRANSFER OF TOWN VALCOUR SEWER FUNDS

MOTION: Mr. Douglass

SECOND: Mr. Irwin

WHEREAS, In order to meet the financial needs for the management of **the Town Valcour Sewer Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, the outstanding positive balances in the Valcour Sewer Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached three (3) transfers in the total amount of **\$326.99** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	

	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

RESOLUTION NUMBER: 23.12.28-10

A RESOLUTION AUTHORIZING TRANSFER OF TOWN WATER FUNDS

MOTION: Mr. Douglass

SECOND: Mr. Barber

WHEREAS, In order to meet the financial needs for the management of **the Town Water Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

WHEREAS, the outstanding positive balances in the Water Fund are more than adequate to cover the accounts in need of transfers, be it

RESOLVED, That the Town Board has authorized the attached eight (8) transfers in the total amount of **\$7,044.34** to better align negative and positive line items.

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	Excused	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 4 Ayes 0 Noes

Other Business

JCEO will have beginning January 3, 2024 a new employee to service our Town.

Mr. McDonald thanked the community for the generous donations for an amazing toy drive.

Many thanks to Mr. Barber as he embarking on a new venture

Public Comments on Agenda Items Only

NONE

RESOLUTION NUMBER: 23.12.28-11

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN

MOTION: Mr. Barber

SECOND: Mr. Douglass

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in December 2023:

From Town of Peru Vouchers in December 2023; #202301789 through and including #202301866

Abstract dated: 12/28/2023.

