

The regular meeting of the Peru Town Board was held on Monday, June 26, 2023 at the Peru Town Hall. Those present were Mr. Brandy McDonald, Supervisor; Mr. James Douglass; Councilman; Mr. Melvin Irwin, Councilman; Mr. Richard Barber; Councilman; Mr. Gregg Bruno, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Mr. Courtney Tetrault, Water/Sewer Superintendent; Mr. Michael Farrell, Highway Superintendent; Mr. Bob Guynup, Zoning Officer; Ms. Pamela Barber, Confidential Secretary to the Board, Mr. Matthew Favro, Town Attorney; Mr. T'Chaka Sikelianos, Dog Control Officer and Mrs. Kristin Marino, Recreation Director.

The meeting was called to order at 6:00 PM by Mr. Douglass, with the Pledge of Allegiance.

**Motion** by Mr. Bruno seconded by Mr. Irwin to accept Regular Meeting minutes held June 12, 2023.

Ayes 5 Noes 0

**Motion Carried**

**Community Input**

**NONE**

**Alex Gibson Property Dispute**

After a very lengthy discussion a survey still is required to determine who has ownership of the property so therefore the dispute is not resolved.

**RESOLUTION NUMBER: 23.06.26-1**

**AUTHORIZING THE TOWN SUPERVISOR TO APPROVE THE SALE OF THE WATER/SEWER DEPARTMENT 2005 HAULMARK TRAILER TO ROBERT HUSNER.**

**MOTION:** Mr.Barber

**SECONDED:** Mr. Douglass

**WHEREAS,** it is having been determined, in consultation with the Town Water/Sewer Superintendent, that the Town has no further need for a 2005 Haulmark enclosed trailer; and

**WHEREAS,** The Town received five bids, the one the Board has in front of them from Robert Husner has been deemed the highest and most acceptable.

**WHEREAS,** the Board put the trailer up for sale in “as is” condition with no minimum bid; be it

**RESOLVED,** the Town Supervisor is hereby authorized to approve the sale to be “as is” condition with no warranties or guarantees express or implied; such offer to sell the trailer for \$3,850.00 (Three thousand eight hundred and fifty dollars) to Robert Husner; it is further,

**RESOLVED,** this Resolution shall take effect immediately.

<b>Roll Call:</b>	<b>YES</b>	<b>NO</b>
<b>Richard Barber, Jr.</b>	<b>x</b>	
<b>Kregg Bruno</b>	<b>x</b>	
<b>James Douglass</b>	<b>x</b>	
<b>Mel Irwin</b>	<b>x</b>	
<b>Brandy McDonald</b>	<b>x</b>	

**Carried: 5 Ayes 0 Nays**

The board agreed to change Historians Office Hours to Monday 10 am to 3 pm by Mrs. Nerskas request. 5 Ayes 0 Noes

**RESOLUTION NUMBER: 23.06.26-2**

**A RESOLUTION ACCEPTING THE RESIGNATION OF MARK LUKENS FROM THE TOWN OF PERU PLANNING BOARD POSITION EFFECTIVE JUNE 30, 2023.**

**MOTION:** Mr. Barber

**SECOND:** Mr. Douglass

WHEREAS, Town of Peru Planning Board has recommended that Town Board accepts Mark Lukens' resignation offered June 6, 2023.

THEREFORE, BE IT

RESOLVED, the Peru Town Board sadly agrees with the recommendation of the Town of Peru Planning Board to accept Mark Lukens' resignation and thanks him for his unwavering dedication and past service to the Town of Peru. His resignation will be effective June 30, 2023.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Richard Barber Jr.</b>	<b>x</b>	
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

Carried: 5 Ayes 0 Noes

**RESOLUTION NUMBER: 23.06.26-3**

**A RESOLUTION TO HEREBY DECLARE THE TOWN OF PERU'S INTENT TO BE DESIGNATED AS THE LEAD AGENCY FOR THE ACTION OF SEQR FULL ENVIRONMENTAL ASSESSMENT FORM PART 1, UPGRADES TO THE WATER POLLUTION CONTROL PLANT AND COLLECTION SYSTEM UPGRADES.**

**MOTION:** Mr. Bruno

**SECOND:** Mr. Douglass

**WHEREAS**, the Town of Peru Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, Upgrades to Water Pollution Control Plant and Collection System Upgrades (hereinafter referred to as Action); and

**WHEREAS**, the Town Board determines that said Action is classified as an Unlisted Action under the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Town Board determines that said Action is also subject to review and approval by other involved agencies under SEQR Regulations; and

**WHEREAS**, the Town Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board does hereby declare its intent to be designated as the lead agency for the Action.

**BE IT FURTHER RESOLVED** that the Town Board and Consulting Engineering Firm (AES Northeast) is directed to provide notice hereof to the involved and interested agencies seeking their agreement (or objection thereto) in writing on or before July 26<sup>th</sup>, 2023.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
	<b>Richard Barber, Jr.</b>	<b>x</b>	
	<b>Kregg Bruno</b>	<b>x</b>	
	<b>James Douglass</b>	<b>x</b>	
	<b>Mel Irwin</b>	<b>x</b>	
	<b>Brandy McDonald</b>	<b>x</b>	

Carried: 5 Ayes 0 Noes

RESOLUTION: 23.06.26-4  
Motion by Mr. Bruno second by Mr. Irwin  
5 Ayes 0 Noes

At a Regular Meeting of the Peru Town Board, held at the Meeting Room at the Town of Peru Town Hall Building, 3036 Main Street, Town of Peru, New York on the 26th day of June 2023.

ORDER CALLING PUBLIC HEARING  
(202b Improvement) TO BE HELD ON  
JULY 24, 2023 AT 5:45 O'CLOCK P.M.

PRESENT:

Brandy McDonald, Supervisor  
James Douglass, Councilman  
Melvin Irwin, Councilman  
Richard Barber, Councilman  
Kregg Bruno, Councilman

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IN THE MATTER OF CONSTRUCTION OF,  
AND IMPROVEMENTS TO, THE TOWN OF  
PERU SEWER DISTRICT NO.1 AND TO PROVIDE FUNDS  
TO DEFREY THE COST THEREOF, \$25,594,701 OF THE GENERAL OBLIGATION  
SERIAL  
BONDS OF THE TOWN OF PERU SHALL BE ISSUED  
PURSUANT TO THE PROVISIONS OF THE NEW YORK  
LOCAL FINANCE LAW; AND FURTHER  
AUTHORIZING THE TOWN TO  
SUBMIT APPLICATIONS TO THE NEW YORK  
STATE ENVIRONMENTAL FACILITES CORPORATION  
AND OTHER AGENCIES FOR GRANT FUNDING AND  
FINANCIAL ASSISTENCE IN CONNECTION THEREWITH.

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**WHEREAS**, The Town of Peru Town Board, Clinton County, New York previously requested AES Northeast, duly licensed engineers in the State of New York ("Engineers"), to prepare a preliminary map, plan, and report, as amended, for the increase and improvement of the Town of Peru Sewer District No. 1 and pursuant to the Town's direction, the Engineers have completed and filed with the Town Board such preliminary map, plan and report, as amended, and have estimated that the maximum cost thereof has increased to Twenty Five Million Five Hundred Ninety Four Thousand Seven Hundred One Dollars (\$25,594,701); now therefore be it

**ORDERED**, that a Public Hearing of the Town of Peru Town Board to be held in the Meeting Room at the Town of Peru Town Hall Building, 3036 Main Street, Town of Peru, New York (Clinton County), on the 24<sup>h</sup> Day of July, 2023 at 5:45 O'clock P.M. to consider said increase and improvement of facilities of the Town of Peru Sewer District No. 1 and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law; and it is,

**FURTHER ORDERED**, that the Town Clerk publish at least once in The Town of Peru's official newspaper, the Press Republican, and post on the signboard of the Town maintained pursuant to Town Law 30(6), a copy of this Order, certified by the Town Clerk, the first publication thereof and posting to be not less than ten (10) nor more than twenty (20) days before the date of such public hearing.

June 26, 2023

**TOWN BOARD OF THE TOWN OF PERU**

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Brandy McDonald, Supervisor

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James Douglass, Councilman

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Melvin Irwin, Councilman

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Richard Barber, Councilman

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Kregg Bruno, Councilman

**Acceptance of Estimate from Engineering Ventures for Sprinkler system RFP Preparation Motion** by Mr. Douglass second by Mr. Bruno for Mr. Farrell to continue with the sprinkler system project for the town highway garage.

**Other Business**

Mr. Bruno asked why the updated resolution for the change in the handbook was not available to vote on. Mr. Favro stated a request was not submitted for the agenda as a necessary procedure. Motion by Mr. Douglass second by Mr. Bruno to request resolution to be approved at June 26, 2023 meeting.  
5 Ayes 0 Noes

Mr. Barber stated the copula for the bell is coming along nicely.

Mr. Barber and Mr. Irwin were called as motorized vehicles once again were on town property.  
**NO MOTORIZED VEHICLES ARE ALLOWED ON TOWN PROPERTY.**

Mr. Guynup stated tentative date of July 3, 2023 is set to demolish 5 School St.

The Brand Hollow Road is on hold for lot clearing as the board is waiting for the DEC decommissioning report.

Mrs. Marino stated even with all the rain the season going well except for an issue with a coach concerning uniforms. She stated she will be addressing the issue.

Mr. Tetrault stated the court ac/heat is installed. Also a seasonal employee resigned which causes the department to be short handed.

Mr. Farrell stated Mannix Road was paved this past week.

**A RESOLUTION TO ADOPT THE CHANGE IN THE TOWN OF PERU  
EMPLOYEE HANDBOOK TO ADD AN EMPLOYEE CLASSIFICATION  
IN REGARD TO NEPOTISM**

**RESOLUTION NUMBER: 23.06.26.5**

**MOTION: Mr. Bruno**

**SECOND: Mr. Irwin**

**WHEREAS**, The Town of Peru has determined that a uniform set of personnel rules, policies and requirements for employees and officers is an essential communication tool that promotes consistent and fair practices in the workplace; and

**WHEREAS**, the Peru Town Board has decided to update this document to ensure compliance with employment regulations, improve employee communications and create consistency in policy application; now therefore,

**WHEREAS**, this clause shall be added to **“Section 204-A of the Employee Handbook: PART-TIME SEASONAL JUNIOR EMPLOYEE**

For purposes of this Employee Handbook, a part-time seasonal junior employee will mean an employee who is scheduled to work less than 60 hours total for the season, and who is 21 years of age or under (age being measured at the end of the calendar year of employment). For purposes of this Employee Handbook, a part-time seasonal junior employee will not be subject to the Town’s nepotism rules as long as no other, non-family related part-time seasonal junior employee applies for the said position.”

**NOW, THEREFORE BE IT RESOLVED** that the Town Board adopts the Town of Peru Employee Handbook revision on Jun 26, 2023 **AND**,

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

<b>Roll Call:</b>	<b>YES</b>	<b>NO</b>
<b>Richard Barber Jr.</b>	<b>x</b>	
<b>Kregg Bruno</b>	<b>x</b>	
<b>James Douglass</b>	<b>x</b>	
<b>Melvin Irwin</b>	<b>x</b>	

