

TOWN OF PERU 2025 ORGANIZATION

2025 salaries for Town of Peru Elected Officials be set as follows:

Town Council Members	\$9,639.00 /Annually, Paid Monthly
Town Supervisor	\$34,020.00/Annually, Paid Monthly
Town Clerk/Tax Collector	\$32,609.19/Annually, Paid Monthly
Town Justices	\$24,294.00/Annually, Paid Monthly
Highway Superintendent	\$75,756.00/Annually, Paid Bi-weekly

APPOINTMENTS**POSITIONS**

1. Courtney Tetrault	Water & Wastewater Treatment Plant Operator
2. Robert Guynup	Codes & Zoning Enforcement Officer
3. Pamela Barber	Confidential Secretary to the Town Board
4. Dianne Miller	Registrar of Vital Statistics
5. Judy Akey	1 st Deputy Registrar of Vital Statistics
6. Judy Akey	Account Clerk/Receptionist
7. Holly Stone	Clerk to the Town Justices
8. Andrew Bizga	Part Time Clerk to the Town Justices
9. James Douglass	Deputy Supervisor
10. Pamela Barber	Budget Officer
11. Christine Crawford	Typist (Codes & Zoning Dept.)
12. Carlene Heipel	Typist (Highway & Water/Sewer Dept.)
13. James Falvo	Zoning Board of Appeals Chairperson
14. James Francesconi	Zoning Board of Appeals Vice Chairperson
15. TBD	Planning Board Chairperson
16. TBD	Planning Board Vice Chairperson
17. Judy Akey	1 st Deputy Town Clerk/Tax Collector
18. Pamela Barber	2 nd Deputy Town Clerk
19. Christine Crawford	3 rd Deputy Town Clerk
20. Helen Nerska	Town Historians
21. Kristen Marino	Recreation Director
22. TBD	Assistant Youth Director
23. TBD	Youth Commission Chairman
24. T'Chaka Sikelianos	Dog Control Officer
25. Department Heads	Purchasing Agents General Fund
26. Mike Farrell, Hwy. Supt.	Purchasing Agent Highway Fund
28. Tyler Jarvis	Highway Foreman, Deputy Hwy. Supt.
29. Courtney Tetrault, Parks/W/S Supt.	Purchasing Agent Parks/Water/Sewer Fund
30. Tyler Jarvis	Deputy Hwy. Superintendent
31. Chad Frechette	W/S Foreman

2025 SALARIES AND PAYMENT FREQUENCY FOR OWN OF PERU APPOINTEES

Water/Sewer Superintendent	\$78,167.64/Annually, Paid Bi-Weekly
Code/Zoning/Planning Officer	\$61,199.51/Annually, Paid Bi-Weekly
Confidential Secretary to the Board	\$58,488.40/Annually, Paid Bi-Weekly
Registrar of Vital Statistics	(Under Town Clerk)
Deputy Registrar of Vital Statistics	(Under Deputy Town Clerk)
Account Clerk/Receptionist	\$25.86/Hourly, Paid Bi-Weekly
Clerk to Town Justices	\$51,865.65/Annually/Paid Bi-Weekly
Part Time Clerk to the Town Justices	\$23.47/Hourly, Paid Bi-Weekly
Deputy Supervisor	\$1,707.00/Annually/Paid Monthly
Budget Officer	\$1,707.00/Annually/Paid Monthly
Typist - Codes/Zoning/Planning	\$24.46/Hourly, Paid Bi-Weekly
Typist - Highway & Water/Sewer	\$24.96/Hourly, Paid Bi-Weekly
Deputy Town Clerk/Tax Collector	\$1,200.00/Annually, Paid Bi-Weekly
2 nd & 3 rd Deputy Town Clerks	\$450.00 Each/Annually, Paid Bi-Weekly
Deputy Highway Superintendent	\$28.53/Hourly, Paid Bi-Weekly
Recreation Director	\$19,467.00/Annually, Paid Monthly
Assistant Recreation Director	\$3,090.00/Annually, Paid Seasonally
Dog Control Officer	\$13,433.00/Annually, Paid Monthly

RESOLUTIONS ESTABLISHING 2025 TOWN DEPARTMENT LIAISONS

PLANNING/ZONING	Mel Irwin & Eric Duquette
WATER/SEWER:	Kregg Bruno & Eric Duquette
HIGHWAY:	Jim Douglass & Eric Duquette
PARKS/RECREATION:	Jim Douglass & Kregg Bruno
YOUTH COMMISSION:	Kregg Bruno & Mel Irwin
LIBRARY:	Mel Irwin & Eric Duquette
DOG CONTROL OFFICER:	Jim Douglass & Kregg Bruno
JUSTICE SYSTEM	Jim Douglass & Mel Irwin

2025 REGULAR TOWN BOARD MEETING SCHEDULE

Monday	January 13, 2025	6:00 PM
Monday	January 27, 2025	6:00 PM
Monday	February 10, 2025	6:00 PM
Monday	February 24, 2025	6:00 PM
Monday	March 10, 2025	6:00 PM
Monday	March 24, 2025	6:00 PM
Monday	April 14, 2025	6:00 PM
Monday	April 28, 2025	6:00 PM
Monday	May 12, 2025	6:00 PM
Thursday	May 29, 2025	6:00 PM
Monday	June 9, 2025	6:00 PM
Monday	June 23, 2025	6:00 PM
Monday	July 14, 2025	6:00 PM
Monday	July 28, 2025	6:00 PM
Monday	August 11, 2025	6:00 PM
Monday	August 25, 2025	6:00 PM
Monday	September 8, 2025	6:00 PM
Monday	September 22, 2025	6:00 PM
Thursday	October 9, 2025	6:00 PM
Monday	October 27, 2025	6:00 PM
Monday	November 10, 2025	6:00 PM
Monday	November 24, 2025	6:00 PM
Monday	December 8, 2025	6:00 PM
Tuesday	December 30, 2025	10:00 AM

2025 ANNUAL CONTRACTS

1. JCEO of Clinton & Essex Counties
2. Clinton County Assessor (previously signed; renews 1/1/27)
3. Web Site Manager, Don McBrayer
4. Cleaning Service, Robert Crawford
5. Grant/Project Consultant, Elizabeth Tedford
6. Attorney for the Town. Firm: Favro Law, Atty. Matthew Favro (previously signed; auto-renewal)
7. Attorney for the Town Planning & Zoning Dept. Firm: Favro Law, Atty. Matthew Favro (previously signed; auto-renewal)
8. Engineering/Consulting Services for Highway and Planning/Zoning Departments. Firm: Engineering Ventures Inc.
9. Accounting Firm: Boulrice & Wood CPS, P.C.
10. Peru Golden Apple Club
11. Animal Shelter, Elmore SPCA (previously signed)
12. Clinton County Health Dept., WIC Program (previously signed renews 10/1/25)
13. Clinton County Youth Bureau (Previously Signed)
14. Peru Free Library (will receive on Jan. 16th)
15. BHSN – EAS Services

RESOLUTION ESTABLISHING 2025 TOWN OF PERU MILEAGE REIMBURSEMENT RATE

2025 Mileage Reimbursement Rate \$.585 per mile

RESOLUTION DESIGNATING TOWN DEPOSITORIES

BE IT RESOLVED that the TD Bank, Peru, New York, hereby is designated as the official depository for all Checking, Savings, and Town Reserve accounts of the Town Supervisor, Town Clerk, Town Justice Kirby, and Town Justice Thurber and the Town Clerk/Tax Collector’s accounts for 2025,

RESOLUTION NAMING THE OFFICIAL TOWN NEWSPAPER

BE IT RESOLVED that the Town of Peru names the Press Republican as its Newspaper of Record for 2025.

A RESOLUTION ADOPTING THE 2025 PROCUREMENT POLICY FOR GOODS AND SERVICES.

WHEREAS, Section 104b of the General Municipal Law requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of the General Municipal Law or any other law; and

WHEREAS, comments have been solicited from those officers of the Town involved with procurement.

NOW, THEREFORE BE IT RESOLVED that the Town of Peru does hereby adopt the following procurement policies and procedures and that this Resolution shall take effect immediately.