

The Regular Meeting of the Peru Town Board was held on Monday, November 06, 2023 at the Peru Town Hall. Those present were Mr. Brandy McDonald, Supervisor; Mr. James Douglass, Councilman; Mr. Kregg Bruno, Councilman; Mr. Melvin Irwin, Councilman; Mr. Richard Barber, Councilman and Mrs. Dianne Miller, Town Clerk. Also present were Ms. Pam Barber, Confidential Secretary to the Board; Mr. Matthew Favro, Town Attorney; Mr. Michael Farrell, Highway Superintendent; Mr. Tyler Jarvis, Deputy Highway Superintendent; Mr. Courtney Tetrault, Water/Sewer Superintendent; Mr. Bob Guynup, Zoning Officer; Mr. T'Chaka Sikeleanos, Dog Control Officer (Excused) and Mrs. Kristin Marino, Recreation Director.

The meeting was called to order at 6:00PM by Mr. McDonald, with the Pledge of Allegiance.

Motion by Mr. Barber; seconded by Mr. Bruno to include the reports from the following departments into the official record of tonight's meeting. (Water/Sewer/Valcour; Highway; Town Clerk; Dog Control; Youth Department; Code/Zoning; Supervisor's Report; Court; Website; JCEO and Banking Reports- **NO YOUTH or JCEO REPORTS**
Ayes 5 Nays 0 **Motion Carried**

Motion by Mr. Barber seconded by Mr. Bruno to approve the minutes from the October 23, 2023. Regular Meeting.
Ayes 5 Nays 0 **Motion Carried**

Motion by Mr. Douglass seconded by Mr. Barber to approve the minutes from the November 1, 2023. Public Hearing.

Community Input

Peru Lions Club representative Carlene Wood presented the board with details of the 46th Annual Turkey Trot being held November 22, 2023, in our town.

Water Source Stipulation Agreement

In response to the Notice of Intended Enforcement letter, in lieu of an Administration Hearing, the Clinton County Health Department offers a Stipulation agreement. If the stipulation agreement is not agreed upon, the Town may be liable for fines per violation.

A RESOLUTION DECLARING THE TOWN AS LEAD AGENCY AND SEQR NEGATIVE DECLARATION

RESOLUTION NUMBER: 23.11.06-1

MOTION BY: Mr. Bruno

SECOND BY: Mr. Irwin

WHEREAS, the Town Board of the Town of Peru is considering an action by the Town of Peru Planning Board, to amend the Zoning map dated 12/23/13 for three (3) parcels zoned as "COMMERCIAL" to become "RESIDENTIAL", (The "Proposed Action");

WHEREAS, the applicant has requested the Town approval of this proposed action;

WHEREAS, the Proposed Action is an unlisted action within the requirements of the New York State Environmental Quality Review Act;

WHEREAS, the New York State Environmental Quality Review requires the Town to determine the Lead Agency status and the Lead Agency making a SEQR determination;

WHEREAS, the Town of Peru agrees to assume Lead Agency Status on November 6, 2023;

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the Code of the Town of Peru, the Town Board has prepared the Short Form Environmental Assessment Form, which is now on file with the Town Board and the Town's SEQR Officer; and

WHEREAS, the Clinton County Planning Board made a decision in compliance of the NYS General Municipal Law, Article 12B, Section 239 zoning referral, that the proposed action was approved on 11/123, and

WHEREAS, the Town of Peru Board has reviewed the Proposed Action and on September 13, 2023, recommended to the Town Board the approval of the Proposed Action.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS THAT:

1. The Town Board, as Lead Agency, has determined that the Proposed Action is an Unlisted Action under SEQR;
2. The Town of Peru, as Lead Agency, hereby determines that the unlisted action described in the attached SEQR NEGATIVE DECLARATION, NOTICE OF DETERMINATION OF NON-SIGNIFICANCE, which attached notice is hereby made a part of this Resolution, will not have a significant effect on the environment and that an environmental impact statement is not required to be prepared with respect to the Proposed Action.

AND, BE IT

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	James Douglass	x	
	Mel Irwin	x	
	Kregg Bruno	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

Newly Elected Seasonal Officials Workshop

Clinton Essex Franklin Town Clerk Association is hosting a workshop for elected officials November 20, 2023. Attorneys from NYS Association of Towns and NYS Comptroller Office Representatives will be discussing roles, responsibilities and ethics for newly appointed and seasoned officials also. Mr. Favro encouraged all officials to attend.

To Add a Traffic Light at the Intersection of NYS Route 22 and Pleasant Street.

Mr. Irwin requested appropriate steps be taken to contact NYS D.O.T for consideration to add traffic light. Ms. Barber contacted Lisa Garrand, Mark LaSalle and Aaron Docteur. As no resolution was needed Motion by Mr. Bruno second by Mr. Irwin for Ms. Barber to send the formulated letter in front of them to Mr. Docteur at the Watertown NYSDOT office on behalf of Mr. Farrell.

To Purchase a Shared Laptop for the Secretary to the Board and Town Clerk/Town Hall

Motion by Mr. Barber second by Mr. Bruno to approve purchase of laptop computer
5 Ayes 0 Noes

Other Business

Mr. Jarvis stated roadwork was near completion for the winter.
Mrs. Marino stated soccer season is done. Numbers for basketball are a little low but registration is open until November 28, 2023
Mr. Tetrault stated his team is working on getting ready for winter. Both water tanks were inspected. Both tanks need to be painted inside and out.
Ms. Barber stated final budget approval is set for November 14, 2023, at 5:30 PM and the approval of the relevy list at the meeting following the budget meeting at 5:45 PM.
On November 7, 2023, the BAN will be renewed for the sewer project.

Public Comments on Agenda Items Only

NONE

RESOLUTION NUMBER: 23.11.06-2

A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN

MOTION: Mr. Bruno

SECOND: Mr. Irwin

WHEREAS, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in November 2023:

From Town of Peru Vouchers in November 2023; #202301519 through and including #202301584

Abstract dated 11/1/2023.

For the dollar amount totaling: \$100,156.08; of that, \$13,110.72 was wired, credit cards and prepaid; and \$87,045.36 is remaining to be paid and

WHEREAS, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

NOW, THEREFORE, BE IT

RESOLVED, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

RESOLVED, that this Resolution shall take effect immediately.

Roll Call:		<u>YES</u>	<u>NO</u>
	Richard Barber, Jr.	x	
	Kregg Bruno	x	
	James Douglass	x	
	Mel Irwin	x	
	Brandy McDonald	x	

Carried: 5 Ayes 0 Noes

MOTION: Adjourn to Executive Session

Discussion will be pending litigation.

Motion by Mr. Douglass; seconded by Mr. Barber to adjourn to Executive Session at 6:45 PM.

5 Ayes 0 Noes

Motion Carried

MOTION: Return from Executive Session

Motion by Mr. Barber; seconded by Mr. Douglass to return from Executive Session at 6:57 PM.

5 Ayes 0 Noes

Motion Carried

MOTION: Adjourn Meeting

Motion by Mr. Barber; seconded by Mr. Irwin to adjourn the meeting at 6:58 PM

5Ayes 0 Noes

Motion Carried